

Behaviour Policy

The Artz Kidz



The Artz Kidz strives for high standards in all aspects of its work, and through the policies and procedures in place, aims to be fair at all times and provide satisfaction to anyone using the services it provides. The staff who represent the organisation are committed to high standards of conduct and service.

We aim for all children to feel happy, safe, valued and motivated to achieve. At The Artz Kidz, we create a positive learning environment that ensures our approach to behaviour management and discipline is consistent and understood by all staff, students and parents.

We have an "open door" policy because we value the interaction between staff and the families of our students. It is an important part of our ethos; it helps us to get to know our students and, therefore, enable them to make the best possible progress in all respects.

We seek to achieve and promote good behaviour by:

- creating and maintaining an environment that enables teachers to teach effectively and pupils to achieve and succeed.
- promoting self-esteem, self-discipline, proper regard for authority and positive relationships based on mutual respect.
- ensuring equality and fairness of treatment for all.
- encouraging consistency of response to both positive and negative behaviour.
- providing a safe environment free from disruption, violence, bullying and any form of harassment;
- encouraging a positive relationship with parents and carers to develop a shared approach, involving them in the implementation of the school's policy and associated procedures

- having a no-tolerance approach to bullying

The Artz Kidz does not tolerate:

- Disruptive behaviour which interferes or threatens to interfere with the operation of a class, office or other area of grounds
- Loud or offensive language, swearing, cursing or displaying temper
- Bullying whether physical or verbal towards another pupil/member of staff.
- Threatening to do actual bodily harm to a member of The Artz Kidz staff, visitor, parent/carer or pupil
- Damaging or destroying The Artz Kidz property
- (Parents) Sending abusive or threatening emails, text/voicemail/phone messages or other written communication
- (Parents) Defamatory, offensive or derogatory comments regarding The Artz Kidz or any of the pupils/parents/staff at The Artz Kidz on facebook or other social media sites
- The use of physical aggression towards another adult or child.
- Smoking, or consuming alcohol or drugs whilst on school property
- Bringing dogs on to premises

Mobile phones/computers:

The Artz Kidz do not tolerate mobile phones brought in by children. These must be put in a 'safe box/bag' turned off or on silent and returned at the end of class. Parents should be reminded that phones are prohibited.

Action to be taken if a behavioural incident occurs:

- **Step 1: Verbal Warning:** The Teacher/ Manager will speak to the person or persons perpetrating such an incident privately. It will be put to them that such behaviour is unacceptable and an assurance will be sought that such an incident will not be repeated.
- **Step 2: Verbal warning again:** Step 1 repeated. Expaling parents may need to be called if behaviour continues.
- **Step 3: Parents will now be called/spoken to face to face.** Child has some time out with another teacher/,manager on site. Parents are informed of this at the end of the session.
- **Step 4: Child is removed and Parents are asked to collect if necessary:** Child is removed from the class and sits with manager on site. A written form is recorded of the behaviour carried out. This is discussed with parents. If very serious, parents should be called to collect child from the club.

- Further discussions should be made in result of how the child may return and any specific plans put in place for a repeat occurrence.

If a behaviour incident has occurred due a child having additional/special needs, this will be discussed directly face-to-face with the parent. Future plans will be put into place about how to support the child going forward e.g reward system/visual timetables/additional adult support. Strong communication is key and parents must be on board the steps/process moving forward.

If any warning are given, this must be passed onto the manager on site or to Helen via a phone call/email.

Rewards:

- Good behaviour is promoted.
- Rewards and Praise are distributed fairly.
- Children receive stickers during/at the end of class.
- Positive praise by teachers are used throughout the sessions

Reviewed annually.

Last reviewed on:

- 05.01.2025 by Helen Syrtadiotis